



CANNON BUILDING  
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DOVER, DELAWARE 19904-2467

**STATE OF DELAWARE**  
**BOARD OF PLUMBING AND HVACR EXAMINERS**

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<b>PUBLIC MEETING MINUTES:</b>	<b>BOARD OF PLUMBING &amp; HVACR EXAMINERS</b>
<b>MEETING DATE AND TIME:</b>	<b>Tuesday, January 9, 2018 at 8:30 a.m.</b>
<b>PLACE:</b>	861 Silver Lake Boulevard, Dover, Delaware <b>Conference Room A</b> , second floor of the Cannon
<b>MINUTES APPROVED:</b>	February 13, 2018

**MEMBERS PRESENT**

Charles Robbins, Professional Member, President  
Harold Caswell, Professional Member, Vice President  
Frank Beebe, Professional Member  
James Anderson, Public Member  
Craig Tenaro, Professional Member

**MEMBERS ABSENT**

John Mills, Professional Member  
Sheila Littleton, Public Member  
John Brady, Public Member  
Matthew Reilly, Professional Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL**

Patricia Davis, Deputy Attorney General  
Latonya Brown, Administrative Specialist II

**OTHERS PRESENT**

**CALL TO ORDER**

Mr. Robbins called the meeting to order at 8:39 am.

**REVIEW OF MINUTES**

A motion was made by Mr. Beebe, seconded by Mr. Robbins, to approve the November 14, 2017 minutes. The motion carried unanimously.

**UNFINISHED BUSINESS**

Proposed to Deny Hearing- 8:30 a.m  
George Waweru

The PTD hearing for Mr. Waweru went on record at 9:05 a.m., with the introduction of the board members. Mr. Waweru was sworn in at 9:06 a.m. Mr. Waweru presented the board with an

explanation regarding his experience. A motion was made by Mr. Caswell, seconded by Mr. Robbins, to approve Mr. Waweru to take the Bypass exam. The motion carried unanimously.

#### Re-Review of Application

James Pitt

A motion was made by Mr. Caswell, seconded by Mr. Beebe, to table the application of Mr. Cox. The motion carried unanimously.

### **NEW BUSINESS**

#### Review of Examination Applications- Master HVACR & HVACR Restricted

Scott Ayers

A motion was made by Mr. Caswell, seconded by Mr. Tenaro, to approve the application of Mr. Ayers. The motion carried unanimously.

Nicholas Porcellini

A motion was made by Mr. Caswell, seconded by Mr. Beebe, to approve the application of Mr. Porcellini. The motion carried unanimously.

Roy Foster

A motion was made by Mr. Caswell, seconded by Mr. Beebe, to approve the application by examination of Mr. Lewis. The motion carried unanimously.

#### Review of Examination Applications- Master Plumber

Michael Lewis

A motion was made by Mr. Caswell, seconded by Mr. Beebe, to approve the application of Mr. Lewis. The motion carried unanimously.

#### Review of Reciprocity Applications- Master HVACR

George Luis Cancio

A motion was made by Mr. Caswell, seconded by Mr. Beebe, to approve the application of Mr. Cancio. The motion carried unanimously.

Joshua Lane Riddle

A motion was made by Mr. Tenaro, seconded by Mr. Caswell, to table the application of Mr. Riddle. The motion carried unanimously.

#### Ratification of Applications

A motion was made by Mr. Caswell, seconded by Mr. Robbins, to approve the ratification of James Stinchecum, Harold Milway, Jeffery Bates, John Peters, Donald Butterworth, David Maiman, Michael Biederman, Sean Grant Adkins, Michael Nickerson, and Scott Palmateer. The motion carried unanimously.

#### Adoption of the 2018 Version of the Code

The board decided to adopt the 2018 IMC and IFC around the same time as the IPC is adopted by the Department of Public Health.

### **CORRESPONDENCE**

#### **OTHER BUSINESS BEFORE THE BOARD**

#### Review of HVACR Restricted Applications- Reciprocity/Ratifications

Ewen Morris

A motion was made by Mr. Caswell, seconded by Mr. Beebe, to approve the reciprocity application of Mr. Morris. The motion carried unanimously.

Kenneth Bertrum

A motion was made by Mr. Caswell, seconded by Mr. Beebe, to approve Mr. Bertrum by reciprocity, for whatever specialties that he has with Maryland. The motion carried unanimously.

Charlie Robbins

The board discussed possibly accepting the ICC Master exam as experience under a Masters supervision in Pennsylvania.

**PUBLIC COMMENT**

**NEXT SCHEDULED MEETING**

The next board meeting will be held on February 13, 2018 at 8:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

**ADJOURNMENT**

A motion was made by Mr. Beebe seconded Mr. Tenaro, to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 10:28 am.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'LaTonya Brown', written in a cursive style.

LaTonya Brown  
Administrative Specialist II